

# Constitution & Bylaws

(Revised & Ratified Jan.'13)

## **The Constitution of the Middle Atlantic Career Counseling Association—An Association for Career Development Professionals**

### **ARTICLE I**

The name of this organization is the Middle Atlantic Career Counseling Association, Inc., An Association for Career Development Professionals; it shall also be known under its acronym “MACCA”.

### **ARTICLE II PURPOSES**

The purposes of the Association are:

- To increase the effectiveness of career development activities by fostering an exchange of ideas and information among individuals responsible for said activities;
- To encourage professional approaches to career development in various contexts (e.g. education, government, private practice, business, industry and non- profit organizations); these approaches will be fostered by workshops, conferences, study and on- going use of research findings;
- To pursue the development and furtherance of standards and ethical procedures in career development ;
- To aid in providing the means of a continuous evaluative procedures and maintenance of high professional standards in career development ;
- To assist in obtaining the support of administrators and executives in education, government, private practice, business, industry, and non-profit organizations, for the furtherance of effective career development of all persons.

### **ARTICLE III**

Membership in this Association shall consist of career development professionals working in colleges, schools, government agencies, private practices, business industry, and non-profit organizations primarily within, but not limited to, the states of Delaware, Maryland, New Jersey, New York, Pennsylvania, Virginia, and The District of Columbia. Individuals interested and involved in the issues of career development and the job/internship search process (e.g. faculty, students public officials, individuals involved in ministry, etc.) from the states listed above may also join and participate in MACCA.

### **ARTICLE IV EXECUTIVE BOARD AND OFFICERS**

There shall be an Executive Board, consisting of individuals who are eligible MACCA members, whose major responsibility is the control and management of the affairs of the Association as defined in the Bylaws.

**Elected officers** of the Association shall be:

- President
- Vice President/President-Elect
- Secretary
- Treasurer
- Registration Chair
- Membership Chair
- Publicity & Marketing Chair
- Annual Conference Chair/Co-Chairs
- State Members-At-Large
- Immediate Past President

## **ARTICLE V**

The Association shall hold at least one business meeting each fiscal year. The fiscal year shall be defined as January 1 – December 31. All known conference debts shall be paid by December 31. The Executive Board shall be notified at that time of any outstanding debts and the state of the Treasurer's accounts.

Special meetings of the Association may be called by the President or upon request to the President by at least one-third of the Members. The Secretary via distribution of notices to the membership shall publicize such special meetings at least 30 days in advance of the date of the meeting, stating the purpose of the meeting. No other business except that for which the special meeting was called shall be transacted at any special meeting so called into session.

## **ARTICLE VI**

### **DUES**

Dues shall be recommended by the Executive Board and approved by the membership as outlined in the Bylaws.

## **ARTICLE VII**

### **AMENDMENTS**

Amendments to, or revisions of, this constitution may be made by a three-quarter majority of eligible voters in attendance at the Annual Business Meeting, as outlined in detail in the Bylaws.